

RMHS Music Boosters

Student Account Requisition

Date:	
Student name:	
Current balance:	

Please deduct \$ _____ from my student account.

Student signature: _____

Description of activity/expenses:

[] Expenses are for an **Approved, School-sponsored Music Activity-such as fees, uniforms, or trip.**

Payment for school-sponsored music activity will be withdrawn from account.

[] *Expenses are for a **Pre-Approved Music Related Expense-such as lessons, supplies, and repairs.**

Director's Signature Required. Please consider consulting with Director prior to purchasing.

Copy of Receipt(s) Required. Please attach any receipts to this form.

*RMHS Music Boosters will not reimburse for expenses not approved by the Director.

Director's signature: _____

Please issue a reimbursement check payable to:

Name: _____

Address: _____

City, State, Zip Code: _____
